



Maryellen O'Shaughnessy, Clerk of Courts

Dear Auto Title Customer,

We're moving our Auto Title West branch! Currently located in the State of Ohio's Public Safety Shipley Center, our Auto Title West office will close its doors at 4 p.m. June 27. **HOWEVER**, we're not going far and we're not going away.

In our ongoing commitment to you, and that we continue to provide our Westside customers the services they require, we will open a limited services operation on July 1. The Auto Title West Information Center opens at 8 a.m. next month in the Hollywood Plaza Shopping Center. Hours of operation at this center will be weekdays, 8 a.m. to 5 p.m. Look for our Information Center signs at 4153 W. Broad St.

Our Auto Dealers can expect to receive special, customized levels of service at the new Information Center, as we wait the official re-opening of 4153 W. Broad St., the site of our full service Auto Title West office, in Fall, 2014.

What customized services will be offered at the Auto Title West Information Center?

- Drop off bulk title packages **by 10 a.m. daily**; return for pick up of completed titles after **4 p.m. same day!**
- Drop office service payments include Business Checks, Money orders, or EFT.
 - (No cash transactions during this limited service offering.)
- Personalized review of your auto titles by expert Auto Title Clerks. Notarized services available on site.

Customers may also elect to visit any of our three other Auto Title offices located in Franklin County. Full services are provided at these locations during the hours of operation listed below:

- Auto Title North in The Patio Shops 1484 Morse Rd. M-F 8 a.m. to 5 p.m. and Sat. 8 a.m. to noon
- Auto Title East at 1583 Alum Creek Dr. M-F 8 a.m. to 5 p.m. and Sat. 8 a.m. to noon
- Auto Title South at Great Southern Shopping 45 Great Southern Blvd. M-F 8 a.m. to 5 p.m.

We appreciate you and the business you keep in Franklin County. It keeps our county strong!

Please call either of us if you have any questions or require additional information about the unique services Franklin County Auto Title Division can provide your business.

Look for your invitation to our OPEN HOUSE, when we officially re-open Auto Title West's location at 4153 W. Broad St.

Maryellen O'Shaughnessy, Clerk
614-525-3600

Kenny Skeaton, Director of Auto Title
614-525-3090

www.FranklinCountyOhio.gov/clerk for other Auto Title information, forms, more.